TERM REPORT INQUIRY FORM

NAME
(Please print full name)

ADDRESS

SCHOOL

CLASS YEAR

MAJOR

AREA OF INQUIRY: (Please check and explain below)

________ Term Grade Report (Incorrect grade, Repeat, Pass/Fail, etc.)

________ Advanced Standing Credits

________ Term and/or Cum. Average

Please state below, in detail, the specific question concerning your Term Report. The matter will be investigated, and you will be notified BY MAIL of the outcome.

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This form should be completed and turned in at the Receptionist’s Desk in the Registrar’s Office.