MAccy FA Spring Term 2014

Semester Start Date – January 21, 2014
Semester End Date – May 9, 2014
Semester Add/Drop Date – January 21 – January 28, 2014
Semester Drop Only Date – January 28 – February 7, 2014 (without W and Full Refund)
Semester Drop No Refunds – February 10 – March 3, 2014 (W grade)
Semester Withdrawal (All Courses)* – Contact Program Coordinator

If you are dropping all of the courses registered for this semester, YOU MUST FILL OUT A WITHDRAWAL FORM. The form is available online at the MaccyFA webpage in the Current Students section.

INSTRUCTIONS:
To Drop

- Login to Web Registration.
- To drop a course, click on the box to the left of the course listing and click on add/drop.
- To add a course, enter the five digit index number in the box next to PFX and click on add/drop.
- **To drop after semester begins** send drop form to Program Coordinator (see email above).

Withdrawals/Refunds

For a full refund, you must withdraw prior to the start of classes. After the start of the semester, refunds are processed as follows:

- First two weeks: 80%
- Third or fourth week: 60%
- Fifth or sixth week: 40%
- Seventh week or beyond: No refund

Special Permission Numbers

Contact the office of the program coordinator in Newark at (973) 353-1029.