## NJ Business Registration Guide

**Sole Prop.**
- Partnership
- Single Owner LLC
- 2 or more person LLC
- “S” Corporation

**Corporation**
- “C” Corporation

### Local Licensing and Certificates of Occupancy

<table>
<thead>
<tr>
<th>County</th>
<th>Local Licensing</th>
<th>Certificate of Occupancy</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>NJ REG pg 17, 18, 19</td>
<td>NJ REG pg 17, 18, 19</td>
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<tr>
<td></td>
<td>Other State Licensing</td>
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<td>New Hire Form -- if employees</td>
<td>New Hire Form -- for employees</td>
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<td>If Employees I-9, W-4, NJW-4</td>
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</tbody>
</table>

### Trade Name Registration

- If using other than own name
- Board of health

### Federal EIN

- IRS Form SS4
- Other Fed Agencies

### Other State Licensing

### New Hire Form

- I-9, W-4, NJW-4

### Public Records Filing

| Order of Registrations | 1) Check local requirements 2) Create The Entity(LLC, Corp, Sole Proprietorship or Partnership 3) Federal ID# if applicable 4) NJ REG 17, 18, 19 5) IRS Form 2553 if “s” corp. |

This summary of registrations is a general guideline and should not be construed as legal or tax advice. There may be special considerations for your specific business and this guide should only be used in conjunction with professional consultation from an attorney and an accountant.