Teaching Seminar for RBS Ph.D. Students  
26:620:701:01  
Spring 2015  
Mondays, 10:00-11:20  
1 WP Room 518

This seminar program will run each Spring Semester, and students will be required to attend just before or during their first teaching assignment.

Session 1: Monday, January 26, 2015  
Topic 1: Understanding Diversity in the Classroom  
This session will explore the many positive effects and benefits of a diverse student population, and will look at the means by which an instructor can enhance the educational experience of all students by leveraging this diversity to broaden the perspectives of the students. The need for the instructor to be sensitive to the diverse nature of the audience in order to maintain a positive learning environment will also be considered.  
Format: Lecture/discussion  
Presenter: Prof. Jerome Williams

Session 2: Monday, February 2, 2015  
Topic 1: Managing the Classroom  
This presentation will encompass such issues as instructor demeanor and appearance, attendance policy enforcement, syllabus preparation and other factors essential to fostering and maintaining a positive, disciplined learning environment.  
Format: Lecture/Discussion  
Presenter: Prof. Petra Christmann
**Topic 2: Case Teaching Methods**
Coverage will include an overview of case teaching methods, with an assessment of best practices for this method of teaching.

**Format:** Lecture/discussion  
**Presenter:** Prof. Petra Christmann

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**Session 3:** Monday, February 9, 2015  
**Topic: How To Teach and Manage Mega-Classes**
This presentation will address the many challenges facing faculty who teach mega-sized classes. Topics will discussed include attendance issues, class management, student/teacher communication, examination conduct and control, and available classroom technologies.

**Format:** Lecture/Discussion  
**Presenters:** Prof. Hussein Issa

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**Session 4:** Monday, February 16, 2015  
**Topic: Understanding and Dealing with Harassment**
This will be an overview of policies and procedures for dealing with various disruptions, including class disruptions, sexual harassment, threats, assaults, or other dangerous behaviors. The presentation will include information on how to recognize potentially dangerous behavior and propensities, and a discussion of the official University policy for dealing with potentially dangerous situations or students.

**Format:** Lecture/Discussion  
**Presenters:** Chancellor G. Massenburg, Dr. Anice Thomas, Chief Huertas, RUPD

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**Session 5:** Monday, February 23, 2015  
**Topic: Preparing Your Teaching Portfolio**
This session is designed to assist the Ph.D. student in compiling a comprehensive, organized teaching portfolio. This will be a detailed
presentation on the subject, with an overview of all facets of the process.  
**Format:** Lecture/Discussion  
**Presenters:** Dean Goncalo T. Filipe

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**Session 6: Monday, March 2, 2015**  
**Topic:** What Do the Undergraduate Offices Do?  
The presentation will consist of an overview and a summary of the functions of the undergraduate offices, along with information on the numerous resources available to instructors through these offices.  
**Format:** Lecture/Discussion  
**Presenters:** Dean Martin Markowitz

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**Session 7: Monday, March 9, 2015**  
**Topic 1:** Developing Presentation Skills - Introduction  
This session will focus on the development of the skills necessary to present material in an interesting and understandable manner to ensure effective communication of subject matter and ideas.  

**Topic 2:** Managing Student Conduct Issues  
This session will consist of a brief overview of issues related to cheating, plagiarism, and the student conduct and academic integrity provisions of University policy. It will include information about the procedure for reporting suspected academic integrity violations to the Office of Student Conduct and the adjudication process for those complaints.  
**Format:** Lecture and discussion.  
**Presenters:** Prof. Soos, Dean Filipe

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**Session 8: Monday, March 23, 2015**  
**Topic:** Developing Presentation Skills - Part 1  
This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner
to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.

**Format:** Lecture, taping and discussion.  **Evaluator:** TBA

**Session 9:** Monday, March 30, 2015  
**Topic:** Developing Presentation Skills - Part 2  
This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.  
**Format:** Lecture, taping and discussion.  
**Evaluators:** TBA

**Session 10:** Monday, April 6, 2015  
**Topic:** Developing Presentation Skills - Part 3 (If required)  
This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.  
**Format:** Lecture, taping and discussion.  
**Evaluator:** Prof. TBA

**Session 11:** Monday, April 13, 2015
**Topic: Developing Presentation Skills - Part 4 (If required)**
This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.

**Format:** Lecture, taping and discussion.

**Evaluators:** TBA

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**Session 12: Monday, April 20, 2015**

**Topic: Developing Presentation Skills - Part 5 (If required)**
This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.

**Format:** Lecture, taping and discussion.

**Evaluator:** TBA

*(NOTE: Additional sessions may be scheduled as needed to accommodate student presentations.)*
Contact Information:

**INSTRUCTOR:** CHARLES J. SOOS, J.D.

**OFFICE:** 100 Rockafeller Road, Room 4134 (Piscataway)
(848) 445-4300

**EMAIL:** cjsoos@rci.rutgers.edu