SUPER STAFF SUPERVISION:
Practical & Powerful Techniques to Lead & Motivate Teams to Success
This session is packed with specific skills to make an immediate difference in our leadership and management of others. **Techniques include:**

- the single most important a supervisor, director, boss, and other team leaders must do every day and how to do it brilliantly;
- superb ways to provide credible, motivating support to produce high-level performance;
- Nine Fine Ones: credible actions that motivate and build working relationships to get things done;
- making the most of management by modeling, with detailed examples of the fastest and most effective ways to lead by example.

BONUS: How to get meetings back on track when you’re not running them!

THE REAL TRUTH ABOUT STICKS AND STONES:
A Fast Way to Recharge our Batteries & Create Changeability for Personal & Professional Development
Successful leadership of others begins with more expert leadership of ourselves. This session shows, with no “touchy-feely,” a surprising truth—that all of us are unnecessarily and unconsciously held back because of unexamined decisions and self-communication. **Michael uses a creative, highly entertaining approach to present a practical, no-nonsense set of tools to help people:**

- get beyond limiting “styles” and focus much more on skills that are accessible to everyone;
- be more open to learning new things and keep growing professionally;
- work better with others;
- try new approaches with greater confidence and handle change in positive ways;
- resist burnout.

THE DEATH OF MEANINGLESS MEETINGS:
Ten Powerful Techniques to Make Meetings Move
This dynamic and refreshing presentation demonstrates ten specific and practical techniques you can use right away to prepare and lead meetings that convert talk into action. **People will actually look forward to meetings you are leading! Skills include:**

- how to have fewer meetings right away;
- accomplishing far more in less time, with greater confidence in decisions;
- getting people who never participate to do so while respectfully controlling the people who just cannot shut their mouths.

BONUS: How to get meetings back on track when you’re not running them!

TIME MANAGEMENT:
For People Who Do Not Have Time to Take a Time Management Course
This presentation was developed as a no-nonsense alternative to “time management” seminars that propose detailed plans that you never seem to use after the second day, and then make you feel even more stressed out because you’re not using them. Instead, **this fun and energizing session demonstrates six groups of useful tools that have been acclaimed by extremely busy people for their flexibility, practicality, and ease of use:**

- You don’t have to use all of the techniques every day—just when you need them.
- They can be applied quickly and are easy to remember.
- The best thing is that they can be tailored to your individual needs and work habits.
- Get more done with greater efficiency and organization and less stress—and learn how to never have a day when you got “nothing done.”