

**Marshall E. Saunders, CPA, MBA**  
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**Professional Summary and Activities**

- **Served as President of the Passaic County chapter of the New Jersey Society of CPAs** 2017-2018. Prior service to NJCPA included serving as Secretary, Treasurer, and Vice President of the Passaic County Chapter of NJCPA for years 2014 – 2015, 2015-2016, 2016-2017 respectively. Recent activity (2018-2019 and 2019-2020) includes serving as a Past President and Director on the Passaic County chapter board of directors.
- **Treasurer**, Temple Beth Shalom, Livingston NJ (current term 2019-2021); previously served as Financial Secretary 2011-2017 and Vice President 2017-2019.
- **Maintained required CPE for CPA license:** Courses taken 2015-2017 include Federal Tax Update, Accounting and Auditing Update, Pension Update, Social Security and Elder Law taxation, Accounting for Leases, Social Security Benefits, Ethics seminar. Courses 2018-2019 include Accounting and Auditing Update, Tax Cuts and Jobs Act Update, Wills & Estate Planning
- **Consulting 1 to 10 days per year:** Provide business consulting to small businesses aimed at increasing sales, profits, customer counts, employee performance, and marketing.

**Experience**

<b>Rutgers Business School, Newark and New Brunswick, NJ</b>	<b>Full-Time</b>	<b>2016-Present</b>
<b>Instructor-Accounting and Information Systems Department</b>	<b>Part-Time Lecturer</b>	<b>2015-2016</b>

- Teach various accounting courses at the Undergraduate and Graduate levels.
- Currently serve as the faculty adviser to Beta Alpha Psi-honor society for accounting and finance. The Rutgers chapter was recognized as a “**Chapter of Distinction**” in 2017-2018.
- Excellent student ratings which generally meet or exceed the standards for Rutgers Business School
- Actively engage with many students who seek my consultation on career and academic guidance and also on the accounting material for a better understanding of topics covered in the syllabus.

<b>Passaic County Community College, Paterson NJ</b>	<b>Adjunct</b>	<b>2011-2012</b>
<b>Instructor - Business Administration Department</b>	<b>Full-Time</b>	<b>2012-2015</b>

Teaching Financial Accounting I and II, QuickBooks, and Managerial Accounting. Also previously taught Management. Responsibilities include preparing lesson plans, creating and grading tests, and monitoring student learning objectives and outcomes. Major accomplishments at PCCC include:

- Created and implemented an intern program for students in the Associate in Applied Science Degree in Accounting which enabled students to gain work experience prior to graduation.
- Designed a new Business Ethics course for the department intended to transfer to Rutgers.
- Received excellent teaching observations performed by college Deans and faculty.

<b>Action Coach, Livingston, NJ</b>	<b>2010-2012</b>
<b>Business Coach</b>	

Coaching privately owned businesses seeking significant improvement in areas of sales, marketing, finance, profitability and human resources. Action has achieved substantial results in areas where owner seeks to improve delegation and decision making and assist the business in growth and expansion. Action specializes in helping business owners wishing to work on developing their businesses and less in day-to-day operations.

**Tegrit Financial Group, New York, N.Y.**

**2008 - 2009**

**Controller**

Implemented accounting system and internal controls for start-up company in the pension services industry. Oversaw all finance and accounting functions: Monthly closings and preparation of financial statements, preparation of annual budgets, reporting on actual results compared to budget with explanation and analysis of variances. Managed accounts receivable and accounts payable as well as cash flow.

- Initiated monthly reporting cycle for reporting to Board of Directors and senior management.

**AXA Equitable Life Insurance Co., New York, N.Y.**

**1987 - 2008**

**Assistant Vice President, Health Operations & Reinsurance** (2007 to 2008)

Managed the administration for individual health and disability income business. This involved management and oversight of AXA's third party administrator for the health business as well as GAAP, IFRS, and STAT accounting, financial reporting, and customer service issues. Major accomplishments

- Enhanced claims reporting and compliance administration for major medical business.
- Streamlined monthly journal entry and financial close process for disability income and major medical lines of business.

**Assistant Vice President, Reinsurance Administration, AXA Equitable** (1997 – 2007)

Managed a department of fourteen engaged in the administration of ceded and assumed life and disability reinsurance. Major accomplishments:

- Implemented an automated system administering ceded reinsurance resulting in eliminating manual processes and creating efficiency enhancements to overall process.
- Implemented procedures for obtaining reimbursements for ceded claims resulting in a streamlined process for collections reducing receivables and accelerating cash inflows.
- Managed the integration of Mutual of New York's (MONY's) reinsurance administration system into AXA Equitable after MONY was purchased by AXA Equitable.
- Designed and implemented Sarbanes-Oxley control procedures as well as periodic testing and monitoring of internal controls.

**Director and Manager, Controllers Department, AXA Equitable.** (1987 – 1997)

- Responsible for all accounting and reporting, including GAAP and statutory filings.
- Developed accounting and administrative procedures for major projects such as a sale and leaseback of \$50 million of furniture and equipment with the goal of increasing surplus.

**American Express Company, New York, N.Y.**

**1986 – 1987**

**Senior Accountant**

Prepared and reviewed consolidated financial statements including footnotes and related disclosures.

**KPMG Peat Marwick, CPA's, New York N.Y. Senior Account**

**1983 – 1986**

Supervised the audit team and developed information for inclusion in financial statements and disclosure

**Education**

**Lubin Graduate School of Business, Pace University, 1983**

MBA Accounting "With Distinction"

President, Lubin GSB Accounting Society

Member, The National Honor Society in Business Administration

**Virginia Tech, BS Sociology, 1971**

**Certification / Technical Skills**

Certified Public Accountant, States of New York and New Jersey

Knowledge of Quickbooks, PeopleSoft and Excel, implemented Peachtree accounting program.

**Teaching Experience**

Rutgers Business School – MBA & Undergraduate Programs: Financial and Cost & Managerial Accounting, Intermediate Accounting, Introduction to Managerial Accounting, 2015-2016

Essex County College – Business Department-Financial Accounting 2016

Caldwell University – Business Department-Financial Accounting 2016

Rockland Community College-Business Department-Principles of Accounting I & II 2015-2016

Passaic County Community College, Paterson, N.J., Adjunct and Full-Time Instructor of Accounting.

Hunter College of The City University of New York, New York, N.Y. Adjunct Instructor of Accounting.

New York City College of Technology (formerly New York City Technical College), Brooklyn, N.Y.